



## Spare Parts

Order

Requisition

Dear Customer:

Please complete the following form to allow us to fulfill your spare parts requisitions and orders even faster. Send the completed form with a copy of the corresponding page from the spare parts list with the respective part marked by e-mail, fax or regular mail. We recommend sending a photo of each spare part, if possible.

Spare Parts Order No.
(to be assigned by KNUTH)

Sincerely yours,

KNUTH Customer No. \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_ Telephone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Fax No. \_\_\_\_\_

Information from the machine nameplate:

Machine Name \_\_\_\_\_

Serial Number \_\_\_\_\_ Machine Model Year \_\_\_\_\_

**Information from the machine's spare parts list:**

Spare Part Number	Description	Quantity

**Information from your machine order (important for warranty cases):**

Invoice No. \_\_\_\_\_ Delivery Date \_\_\_\_\_

Part No. \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_